

Suggested Abstract Submission Guidelines

The following guidelines are offered to assist CFARs that are inviting their Early Stage Investigators to participate in the National CFAR Meeting in San Diego in November 2020.

COVID-19 update: The San Diego Center for AIDS Research (SD CFAR) has made the difficult decision to host all 2020 National CFAR Meeting events virtually. Details will follow as soon as technology and virtual formats have been determined.

Abstract due date	At the discretion of each CFAR. The San Diego Center for AIDS Research (SD CFAR) requests contact information for selected investigators and copies of their competitively chosen abstracts by Friday, July 31, 2020 .
Eligibility	Early Stage Investigators (ESI) are defined as those who have not yet received independent NIH R01 or equivalent funding in HIV/AIDS-related clinical, behavioral, public health, or laboratory research.
Restrictions	At the discretion of each CFAR.
Procedure	ESIs are invited to submit abstracts to their CFARs for competitive selection to present their research during the virtual Poster Session. Of the abstracts selected for the Poster Session, one or more will be chosen for brief oral presentation(s) during the Scientific Symposium. ESIs whose abstracts are selected for oral or poster presentation will be invited to participate in the ESI Workshop on November 6. Virtual attendance at the Scientific Symposium and Poster Session will be open to all.
ABSTRACT FORMAT Heading	<ol style="list-style-type: none"> 1. Title: Use a concise title that indicates the content of the abstract. Italicize specific names of microorganisms. 2. Authors: Authors' names should be typed in upper- and lowercase letters (please do not use all capital letters). Use first name and last name. Indicate the presenting author and include an e-mail address and business phone. There is a limit of 10 authors per abstract. 3. Affiliations: List institution, city, and state for domestic authors. List institution, city, and country for international authors. Do not include department, division, laboratory, or acknowledgements. 4. Funding source: List funding source(s) and grant number(s).

<p>Content</p>	<p>Abstracts are welcome on all aspects of HIV/AIDS clinical, behavioral, public health, or laboratory research. As a suggestion, the National CFAR Scientific Symposium is focusing on border/binational health (U.S. – Mexico), substance use, long-acting HIV preventatives, and cure/reservoir research, with a plenary talk on the effects of the COVID-19 pandemic on HIV risk/transmission in underserved populations.</p> <p>Abstracts are limited to 2,500 characters, including spaces. A maximum of one table or one figure may be included. Please do not include literature references or copyright or trademark symbols. Please bold the following four section headings within the text of your abstract.</p> <p>Background: A concise statement of the issue under investigation or a hypothesis;</p> <p>Methods: The experimental methods used (including the statistical analyses employed);</p> <p>Results: Specific findings (promises such as “to be completed” or “to be presented” are not acceptable); and</p> <p>Conclusions: A summary of findings that are supported by your results. (Statistical analyses used to support the conclusions, where appropriate, should be included; concluding statements such as “the results will be discussed” are not acceptable.)</p>
<p>Attendance at National CFAR Meeting</p>	<p>By Friday, July 31, 2020, each CFAR is asked to provide the following information about your ESI nominee to the attention of Shaina Tran at cfar@ucsd.edu.</p> <ol style="list-style-type: none"> 1. Name, degree/credentials 2. Position/title 3. CFAR affiliation 4. Email address 5. Copy of the selected abstract <p>As soon as details are confirmed, the SD CFAR will follow up regarding virtual attendance at the Scientific Symposium, Poster Session, and ESI Workshop. ESIs whose abstracts are selected for oral presentation during the Scientific Symposium will be informed by mid-August.</p>