

## O-K Review Submittal Check-List

It is important for SD CFAR to know the outcome of investigator's participation in the O-K Review process. It is a key indicator used to document value-added as well as to justify resources allocated to the O-K Review. If you have participated in the O-K Review in the past, you must have provided NIH funding outcome information for prior applications to the Administrative Core ([cfar@ucsd.edu](mailto:cfar@ucsd.edu)) or on the cover sheet checkbox below to be eligible to participate.

Checklist for a **full review**:

### K Applications:

- ☐ Candidate Background
- ☐ Career Goals and Objectives
- ☐ Aims
- ☐ Research Plan
- ☐ List of mentors
- ☐ Applicant Biosketch
- ☐ Mentor Biosketch
- ☐ Proposal has undergone at least one round of review and revision with mentor
- ☐ Proposal meets NIH formatting requirements and page limits

### R Applications:

- ☐ Aims
- ☐ Research Strategy
- ☐ Candidate Biosketch
- ☐ Proposal has undergone at least one round of revision and revision with co-investigators
- ☐ Proposal meets NIH formatting requirements and page limits

If you have checked off all of the above applicable elements, your application is eligible for O-K review. If any items are missing or incomplete, you will qualify for a **limited review** only.

If partial documents are submitted or the applicant is unable to attend the in-person review panel, there will be a **limited review** only.

## SD CFAR O-K Review Cover Sheet

Please provide the following information for the application you would like to submit for the upcoming O-K Review. Please note this form is two pages.

Your name:	
Your email address:	
Title of application:	
Type of application (K, R, Other): <i>If Other, please link to online FOA. If no online link, please attach PDF of FOA with your Specific Aims submission. Please indicate due date for Other application types.</i>	
Is this a new OK-Review submission or a resubmission? <i>Note: For NIH resubmissions, please include your NIH summary statement, your introduction as well as text marked with changes. If you did not submit to the NIH, but this is a resubmittal to the O-K Review, please mark changes you made to the text to address the feedback from the previous OK Review panel.</i>	
Have you previously participated in the OK-Review for this or any other grant application? (yes/no) If so, what was the outcome of your grant application submission? (provide cycle and outcome)	
Which NIH institution? <i>If not applicable, enter "N/A."</i>	
General research area (please choose one): <ul style="list-style-type: none"> <li>• Basic/laboratory</li> <li>• Clinical/translational</li> <li>• Behavioral</li> </ul>	
Statistics review requested? (yes/no)	
Link to online RFA (copy/paste):	
Mentor's name:	
Co-investigators on this application (list all):	
Recommended reviewers for this draft:	

## Certifications

### ***Applicant***

I certify that I will be present for the in-person review panel. I understand that if I cannot be present, I will only receive a limited, or rapid, review.

I understand that SD CFAR needs to know the outcome of my participation in the O-K Review. It is a key indicator used to document value-added as well as to justify resources allocated to the O-K Review. Therefore, I certify that I will report NIH funding outcome information to the SD CFAR Administrative Core ([cfar@ucsd.edu](mailto:cfar@ucsd.edu)) in a timely manner. I understand that failure to report this outcome may prohibit me from participating in future O-K Reviews.

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Applicant's Signature

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Date

### ***Applicant's Mentor (For K and F30 Applications)***

I certify that I have reviewed, or will commit to reviewing, the applicant's specific aims and research strategy prior to submission to the O-K Review.

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Mentor's Signature

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Date