

Community Advisory Board Meeting
May 26, 2020
9:00am -10:00am
Zoom Conference Call

Participants

Name	Affiliation	CAB Role	Email Address
James Jackson	Western & Southern Life	CAB Chair	jjackson2@hotmail.com
Jamila K. Stockman	Associate Professor and Vice Chief, UC San Diego, Division of Infectious Diseases & Global Public Health	Director, Disparities Core and CAB	jstockman@ucsd.edu
Susan Little	UC San Diego, Division of Infectious Diseases & Global Public Health	Co-Director, Disparities Core	slittle@ucsd.edu
Elizabeth Johnson	Administrative Director, Center for AIDS Research	CAB Member	liz@ucsd.edu
David Moore	UC San Diego, Professor in Residence, Psychiatry	CAB Member	djmoore@health.ucsd.edu
Fatima Muñoz	Director of Research, San Ysidro Health Center	CAB member	fmunoz987@gmail.com
Katherine M. Anderson	UC San Diego, Division of Infectious Disease & Global Public Health, UC San Diego	CAB Member	k4anderson@ucsd.edu
Janine V. Lopez	UC San Diego, Division of Infectious Diseases & Global Public Health	Research Associate, Disparities Core	jvlopez@ucsd.edu
S. Giovanna Carr	UC San Diego, Division of Infectious Diseases & Global Public Health	Clinical Interventionist, Disparities Core	s3carr@ucsd.edu
Alexandra Fernandez Desoto	UC San Diego, Division of Infectious Diseases & Global Public Health	Research Associate, Disparities Core	alf013@ucsd.edu
Ilana Brongiel	San Ysidro Health	CAB Member	igoldberg@syhealth.org
Dallas Davis	Medical Case Manager, The Neighborhood House Association	CAB Member	drdavis@neighborhoodhouse.org
Betty Uribe	Christie's Place	Guest	uribe@christiesplace.org
Rhea Von Brocklin	Christie's Place	Guest	rvanbrocklin@christiesplace.org
Jessica Montoya	Post-Doctoral Scholar, UC San Diego	Guest	jmontoya@ucsd.edu

Commencement

The CAB meeting began at 09:00 a.m.

I. Welcome from CAB Chair & Co-Chair and Introductions

Mr. James Jackson, Disparities Core CAB Chair, and Dr. Jamila K. Stockman, Director Disparities Core CAB, welcomed the group and facilitated introductions of leadership and participants via Zoom video conference. See attendee names, affiliations, and contact information above.

II. Global Community Advisory Board Recap and Update

Ms. Janine Lopez and Ms. Liz Johnson provided a recap and update of the Global Community Advisory Board (GCAB). Ms. Janine Lopez mentioned the Disparities Core CAB Representative is Diego Flores.

Mission and Purpose

The GCAB's mission is to better integrate community involvement in UC San Diego's HIV programs to advance HIV research, prevention, clinical care and treatment. The purpose of the GCAB is to better understand the HIV research process and healthcare delivery process, voice concerns and share recommendations about HIV clinical activities, provide essential advocacy to affected communities, and forge viable partnerships that will lead to improved knowledge of prevention and treatment for HIV.

Organizational Structure

Ms. Liz Johnson elaborated on the structure and noted both community representatives and principal investigators will jointly organize the GCAB. Community members are appointed by their community advisory boards and serve two-year terms.

The GCAB will meet quarterly but not less than twice a year. Each meeting will last approximately 1-2 hours in length and will be held at the Antiviral Research Center HQ or via Zoom.

Member Responsibilities

- Attend at least 75% of their respective CAB meetings
- Participate in 75% of GCAB meetings
- Complete annual GCAB survey
- Attend annual GCAB Summit
- Report back to their respective CABs regarding GCAB meetings and related business as needed
- Represent UC San Diego with integrity
- Honor UC San Diego's Principles of Community

III. National CFAR Community Symposium Planning

The 24th Annual National CFAR Meeting and National CFAR CAB Coalition Meetings will be hosted by the San Diego Center for AIDS Research from November 2-6, 2020. Dr. Jamila K. Stockman made note that the National CFAR Community Symposium will be held on November 3rd. Dr. Jamila K. Stockman and Ms. Alexandra Fernandez-DeSoto shared a PowerPoint which outlined the progress in the planning committee. The themes that will be discussed for this year's community symposium are:

- Border/Binational Health
- HIV Prevention
- Retention in Care: Addressing Health Disparities
- Ending the HIV Epidemic Initiative

Mr. James Jackson wanted to recognize everyone who is participating with the planning of the National CFAR Meeting and Community Symposium. He made note that the National CFAR CAB Coalition or N3C is very impressed with the time, thought, and preparation that is going into this process. In addition to this, they are impressed with how the planning fits into the overall agenda and how it fits San Diego.

IV. Impact of COVID-19 : Neighborhood House Association

Mr. Dallas Davis is a medical case manager at Neighborhood House Association. He spoke about the ways in which NHA has adapted to COVID-19 or the coronavirus pandemic. Since March 13, he and his team have been working from home by utilizing tele-mental health and adopting tele-health communication. Mr. Dallas Davis noted he has noticed increases in anxiety and depression among his clients due to the current climate. In addition, he observed an increase in verbal communication and participation by his clients since implementation of tele-health visits. Neighborhood House Association is now servicing an average of 90 clients a week compared to 50-60 clients a week prior to COVID-19. Mr. Dallas Davis stated that he is seeing a greater influx of stable clients who are re-linking themselves to care secondary to job loss.

He noted the County of San Diego has informed NHA that they can reopen on June 1. NHA will implement temperature checks prior to entering their facility and will not rush clients to meet in person if they are uncomfortable. Mr. Dallas Davis stated they have more than 190 clients and so far, three clients have tested positive for COVID-19. There are no mortalities among clients within their agency.

Mr. Dallas Davis provided a basic update for Auntie Helen's and noted they are giving out bags of food. He noted individuals can request 25-50 perishable foods. Mr. Davis noted he will be picking up their allotment of 25 bags today and noted Auntie Helen's is preparing for a more field base approach. In addition, he expressed his experience with handling emergency practice among clients who are at times in need of a home and is glad to provide an update that now hotels are allowing for 42 days of stay and eviction prevention has increased their monetary compensation from \$500 to \$1000 a month.

Mr. Dallas Davis concluded his presentation by stating his team have all been working diligently from home and have been utilizing their new work phones. He stated he and his team have been making a positive effort to take care of their clients. Mr. Davis is thankful and is happy with the county response overall.

Questions:

- Ms. Rhea Von Brocklin asked if June 1st was decided by their administration or decided by San Diego County.
 - Mr. Dallas Davis responded by stating that date was given to them by San Diego County. Additionally, he noted the NHA CEO came to that conclusion on May 1 and has since prepared their organization to open on June 1.

V. Impact of COVID-19: Christie's Place

Ms. Betty Uribe is the new Program Manager of Christie's Place and has been an employee for 10 years. Their organization cancelled the Women's Conference scheduled to be held on March 13, 2020 and has adjusted services accordingly with the goal of keeping their staff and clients safe. Ms. Betty Uribe mentioned their staff has transitioned to Clinical Zoom which allows their case managers and clinical therapists to work from home. There is one staff member at each Christie's Place site to ensure the office telephones are answered successfully. Ms. Betty Uribe mentioned their staff is hitting a bit of a burn out due to the overwhelming nature of the calls and noted there is an increase of anxiety among the clients.

Ms. Betty Uribe described unique implementations their site has made to care for their clients remotely. She stated their Childcare Coordinator has organized crafts for clients with small children by creating coloring books. Additionally, a fun competition was held remotely where children receive rewards for their artwork.

She also made note of one of her employees, Alfonso, who provided crafted candles for clients allowing children or clients to enjoy and develop new hobbies while in quarantine.

Guidelines for Reopening:

Ms. Rhea Von Brocklin stated they have a drafted work plan and will open their organization in increments. They hope to minimize the number of staff working on site and noted their clients will be coming in by appointment only and will be met with staff in full PPE. Sanitation will also be practiced by all clients and staff members.

VI. Questions/Discussion:

- Dr. Jamila K. Stockman posed a question to both NHA and Christie's Place, "have you all faced any difficulties regarding technological issues using zoom?"
 - Ms. Betty Uribe responded and noted they have experienced difficulties with zoom. Their staff member, Leslie, has done a lot of research and she has since provided an over the phone zoom tutorial for their Spanish speaking population.
 - Ms. Rhea Von Brocklin also added the instability of internet connection. She stated sometimes connection is not great and she believes it will continue to pose as a challenge. Telephones have been a lifesaver as they have been able to reach out to clients successfully over the phone. Ms. Rhea Von Brocklin noted they will be transitioning to a system to ensure HIPAA confidentiality.
 - Mr. Dallas Davis mentioned for mental health, they started having a mental health number for their clients to call. This, however, still presented issues. Ultimately, their organization provided their clinical staff with work mobile phones and now they all have smartphones from home and can now have groups using HIPAA compliant county phones. The needs outweigh the risks, he mentioned. He admitted the hardest thing is receiving and sending private documents since fax machines are safe and was the mechanism of transfer. Mr. Davis said it is helpful to have their telehealth set up as well as their county phones because his team feels more prepared if this situation were to happen again.
- Dr. David Moore commented that it has been helpful to hear from everyone today. He posed the following question to Mr. Dallas Davis, "3 out of 190 tested positive, was that reported by the individuals?"
 - Mr. Dallas Davis responded and stated those are the reported cases from their clients. Generally, their clients are forthcoming with their results.
- Mr. James Jackson announced South East San Diego Encanto Baptist Church Food Distribution on June 4, 2020.

VII. Adjournment

Meeting adjourned at 10:00